



Women's Ringette Association of Calgary

## 2023 Annual General Meeting Minutes

### DRAFT

Tuesday, April 25, 2023 | 7:30 p.m.

ZOOM meeting ID | PC

#### 1. Welcome and Introductions:

- WRAC Executive Board
  - President – Jeannette Bailey
  - Vice-President – Lesley Birkkjaer
  - Referee Representative – Deb Kube
  - Treasurer – Terra Connor
  - Secretary - Krista Jacobson-Smith
- Team Representatives

Team Name	Contact Name
Icebreakers	Charlotte Nemes
Arc Angels	Trish Lequier/Kery Long
Silverspurs	Kristyn Schmidt
Fusion	Lisa
Thunder	Elaine Roy
Rebels	Terra Connors
Blades	Terra Connors
Cougars	Jeanette Bailey
Luna-Chix	Krista Jake-Smith/Sandi Wasy
Gold Diggers	Deb Fraser-Kube
Airdrie	Dawn Papp

2. **Approval of Agenda** – Krysten to approve, second by Trish
3. **Approval of 2021-2022 AGM Minutes** – Approved by Trish, second by Terra
4. **President's Report** – Not much to report. We had a good number registered, happy to see Airdrie come together. We had no major issues. We had a couple major injuries, and everyone is healing.
5. **Vice President Report** – Lesley not in attendance. She reports: "RAMP was a gong show again this year. It was not clear what we were supposed to register under. Caroline from Ringette Alberta is going to add in a tab for WRAC next year so it will be more straightforward. Also, RAB did not communicate that they were charging the insurance fees on RAMP when registering so some teams had already collected insurance and had to reimburse their players. Now we know so hopefully this will be smoother next year as well."
6. **Referee Representative Report** – Deb Fraser-Kube reports: This year was well covered by our 4 refs. Ringette Calgary had a ref shortage as well. Minor issues with ref no signing score sheets, but much improvement from last year. No one really complained about the refs. All 4 refs will return next year, plus one part timer (Emily?) Rachel and Merrill will come back.
7. **Treasurer Report**

The 2021/2022 Season brought in at total of \$11,119.00 in fees.

RAB was sent \$10,309.00 in player fees and the \$150 group fee.

WRAC saw \$660 in collected fees, and after expenses for the year, held a total of \$238.78.

That added to our total assets gives us a total of \$7,750.75 going into the 22/23 Season.

	<b>2021/2022</b>
<b>Revenue</b>	<i>*covid</i>
Team fees	\$ 11,119.00
<b>Expenses</b>	
Bank fees	\$ 91.34
Ref Assignor	
Ringette Alberta	10,309.00
RAB Group Fee	150.00
Zoom Fees	210.00
Website exp	119.88
<b>Total expenses</b>	\$ 10,880.22
<b>Net Income</b>	<b>\$ 238.78</b>

#### **Balance Sheet**

	<b>2022</b>
<b>Assets</b>	
Current Assets	
Cash	\$ 7,511.97
Accounts Receivable	<b>238.78</b>
<b>Total Assets</b>	<b>\$ 7,750.75</b>

#### **8. Ringette Alberta:**

- Ringette Alberta Annual General Meeting May 7, 2023.
- Updating some of their bylaws.
- Looking to work with (3) Adult groups to improve adult ringette.
- WRAC has received an invite by RAB board to work together to improve adult ringette, and keep people involved, and how to improve the younger divisions. They are concerned about declining numbers in volunteers and officials.

#### **9. Ringette Canada**

- No news

#### **10. New Business**

- each team will require a volunteer to register their participants in the RAB RAMP system; deadline October 3, 2023.

#### **11. Election of Board Members –President, Secretary, Referee Representative (if interested party)**

- President – Jeannette Bailey completed two terms. Terra Connors interested in taking this on. No other nominations were brought forward. Terra has taken over this role with zero objections.  
The President is the principal leader of WRAC and has overall responsibility for the general management and supervision of the affairs of WRAC.
  - a) Call all meetings of the WRAC Board, General Meetings and Annual General Meetings and act as Chair for all the said meetings;

- b) Represent WRAC at local, regional and provincial levels;
  - c) Ensure the planning and budgeting for the future is carried out in accordance with the wishes of the members;
  - d) Give direction to all officers and committee Directors and see to it that WRAC policies appropriate to their areas of responsibility are being carried out;
  - e) Be responsible for determining appropriate effective structures and processes within WRAC for the continued well - being of WRAC;
  - f) Assign such duties, as from time to time, become necessary and which are essential to the conduct of the affairs of WRAC;
  - g) Along with the signature of any other WRAC Board member, has the authority to sign and issue cheques of WRAC;
  - h) Along with the Vice President, support other groups associated with WRAC such as Ringette Calgary, Ringette Alberta, Ringette Canada;
  - i) Resolve disputes regarding WRAC Board Members;
  - j) Ensure strict adherence to the By-laws and Operating rules of WRAC, and propose changes when required.
- Secretary – Kristin from the Silver Spurs is willing to take on this role. No other nominations at this time. Zero objections.
  - a) Attend all WRAC Board, General and Annual General Meetings, and prepare and be the custodian of all:
    - i. Minutes of Meetings of the Members
    - ii. All records and legal documents
  - b) Keep and maintain a register of all Member Teams, Players, Coaches and other Team Officials in WRAC;
  - c) Ensure strict adherence to the By-laws and Operating rules of WRAC, and propose changes when required;
  - d) Work with the Directors to resolve disputes regarding the by-laws and the rules and regulations of WRAC;
  - e) Coordinate the posting of the agendas, meeting minutes and meeting information to the web site;
  - f) Prepare the agenda for all meetings of the Members and WRAC Board in consultation with the Board;
  - g) Make arrangements including venue, date, times and hospitality for association meetings and send adequate notice of the meetings;
  - h) Read, reply and file correspondence promptly;
  - i) Respond to general duties as directed by the President;
  - j) Along with the signature of either the President or Treasurer, have the authority to sign and issue cheques of WRAC;
  - k) By April 30th, and any time during the year when appropriate, file any approved amendments to the WRAC Bylaws;
- Referee Representative – Deb is willing to continue in this role. There were no other nominations for this role. Deb will continue as Ref Rep.
  - a) Assist with recruitment of Officials.
  - b) Ensure that ice times are received from members far enough in advance as to allow time for assisting with scheduling of officials (if needed);
  - c) Maintain a master list of officials.
  - d) Attend all Executive, General and Annual General Meetings;
  - e) Work with the Officials and Appeals Committee to resolve issues;
  - f) Ensure strict adherence to the By-laws and Operating rules of WRAC and propose changes where required;

- Treasurer position is open. There are no nominations for this role. Terra states she may know of someone who will take on this role. Jeanette will also be available for this position.

★ To serve on the WRAC Board, you must be a registered member of WRAC

**12. Proposed 2024 WRAC AGM – Tuesday, April 30, 2024 @ 7:30 p.m.**

**13. Meeting Adjourned @801pm**